

Au Train Township Regular Board Meeting  
May 12, 2014  
6:30 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:30 p.m.

The Meeting was called to order by Supervisor Tom Balmes, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and Michelle Doucette, Trustee.

\*VISITORS PRESENT – Approximately 9 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

\*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Trustee Doucette, second by Clerk Rogers, to approve the Agenda as presented. MOTION CARRIED.

\*MINUTES

MOTION by Trustee Doucette, second by Treasurer Clapp, to approve the minutes of the April 14, 2014, Regular Board Meeting, as presented. MOTION CARRIED.

\*BILLS AND CLAIMS

MOTION by Supervisor Balmes, second by Trustee Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. BALMES; YES; COTA, YES; ROGERS, YES; CLAPP, YES; DOUCETTE, YES. MOTION CARRIED. (General Fund Checks Numbered #14524 through #14545- Fire Fund Checks Numbered #7237 through #7256- Garbage Fund Check Numbered #1547).

\*SPECIAL PRESENTATION

None

\*COMMITTEE REPORTS

*Zoning Administrator/Planning Commission/ZBA* - Clerk Rogers noted that the Zoning Administrators Report has been received and is on file. The next Planning Commission meeting will be on June 12, 2014 at 7 pm. Clerk Rogers noted that Planning Education attendance has been confirmed for members Bovan, Fillmore and Syers.

Trustee Doucette noted that the Planning Commission is working on review of their By-laws and Master Plan.

*Assessor* - Supervisor Balmes noted that Tax Tribunal changes have been received for the Chris Johnson parcel.

*Cemetery* - It was noted that the irrigation system has been installed. Discussion regarding the need for improvement to the lighting was made. MOTION by Supervisor Balmes, second by Trustee Cota, to proceed with a new LED light with a 152 watt bulb from Flag Pole Company in the amount of \$575.00, which includes shipping. BALMES, YES; COTA, YES; DOUCETTE, YES; CLAPP, YES; ROGERS, YES. MOTION CARRIED.

Discussion regarding the appointment of a Cemetery Committee was made. The role of the committee will be to review the existing ordinance and implement a plan for the pre-purchase of plots. A software program will also be reviewed and recommended to the Board for the processing of plots. Anticipated members include: Clerk Rogers, Treasurer Clapp, Trustee Doucette as an alternate, Pat Sanderson, Len Clapp and William Atherton. Additional members will be sought through advertisement.

*Recreation* - No report.

*Au Train River/Lakeshore Committee* - Trustee Doucette noted that committee meetings continue to be on hold. No meeting with MDOT has been scheduled yet. Discussion regarding implementation of goals was made

*Community Building/Promotion* - Treasurer Clapp noted that the US Postal Service held a meeting on May 8<sup>th</sup> regarding the status of the Au Train Post Office. No official decision has been made yet. The Alger Conservation District will be having a presentation on June 11<sup>th</sup> to discussion Invasive Species.

*First Responders* – No report

*Fire Department* – The Department report has been received and is on file. There was 1 call this past month. A request for traffic control at an accident.

Discussion regarding the needed repairs for the Dodge Pickup was made. After review of service providers, MOTION by Supervisor Balmes, second by Treasurer Clapp, to contract for repairs with Fox Negaunee, up to \$3,000.00 for Exhaust manifold repairs on the Dodge Ram pickup truck. BALMES, YES; CLAPP, YES; COTA, YES; DOUCETTE, YES; ROGERS, YES. MOTION CARRIED.

*Grant Administration* - Kathy Reynolds was present. Discussion regarding the contract with Cross General Contracting was made. Anticipating a October 31, 2014 completion date, with the hope that a significant portion of the project can be completed by August 14, 2014. Brian is the new contact person with UP Engineers and Architects.

*County Commission Update* - Jerry Doucette provided information to the Board on activities of the County Commission for the past month. Mr. Doucette noted that he recently met with the Sheriff Department and Staff and new Community Corrections Director, Jon Korey. They are looking seriously at replacing the county jail. This would allow for additional prisoner transfers as well. Discussion about the recent addition of a new ambulance and winter freeze ups was also made. He went on to provide information on road funding, unfunded mandates, personal property tax and an August Millage proposal.

\*PUBLIC COMMENTS - None

\*TREASURER'S REPORT - For the Month of April 30, 2014, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$ 82,301.93
Deposits	12,363.00
Interest	2.23
Disbursements	12,276.44
Ending Balance	\$ 82,390.72

Certificates of Deposit	\$ 63,474.41
	31,195.03

Total Certificates of Deposit	\$ 94,669.44
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FIRE FUND CHECKING

Beginning Balance	\$354,439.12
Deposits	
Interest	9.52
Disbursements	55,256.44
Ending Balance	\$299,192.20

Certificate of Deposit	\$ 50,000.00
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#### GARBAGE FUND CHECKING

Beginning Balance	\$165,181.56
Deposits	
Interest	4.61
Disbursements	10,692.97
Ending Balance	\$154,493.20

#### ROAD FUND CHECKING

Beginning Balance	\$166,276.03
Deposits	
Interest	4.76
Disbursements	
Ending Balance	\$166,276.03

\*A Complete copy of the April 30, 2014 Report is on file with Clerk Rogers.

Treasurer Clapp noted that the General Fund received \$12,363.00 for State Sale Tax this past month. And the Road Fund received \$22,122.74 (May Deposit) for NFR Payment. The budget will have to be amended to reflect this payment to the Road Fund Account.

#### CLERK'S REPORT

Clerk Rogers noted that ballot boxes were recently inspected and approved by the Alger County Election Commission. In addition, Election Certification Training will be attended in Marquette on May 13<sup>th</sup> from 1-4:00.

#### SUPERVISOR'S REPORT

Supervisor Balmes noted that he attended the following meetings: LAPC Hazard Plan meeting, Fire Department, FEMA meeting for new mapping for the Flood Plan. Information was provided regarding a recent request for sand bags from the Township, which we are responsible for providing, at what cost? Through the County only? The Hazard Mitigation Plan on the Township level needs to be amended. Supervisor Balmes also noted that he checked on the blights in the area, and that the one on Curtis Drive is being cleaned up.

#### TRUSTEE'S REPORT

None

#### \*UNFINISHED BUSINESS

*Contract for Services - Cross General Contracting/Alger County Chamber of Commerce*

Clerk Rogers presented the construction documents and contract with Cross General Contracting for the Au Train Township Heritage Trail Project. The contract, previously approved, was signed by Supervisor Balmes and Clerk Rogers.

In addition, the contract for services with the Alger County Chamber of Commerce, previously approved, was signed by Supervisor Balmes and Clerk Rogers.

#### \*NEW BUSINESS

*Audit Services Contract - Anderson, Tackman and Co.*

Clerk Rogers presented the contract for Audit Services with Anderson, Tackman and Company for review and approval. MOTION by Trustee Cota, second by Trustee Doucette, to accept the contract for Audit Services with Anderson, Tackman and Company in the amount of \$7,500 for FY 2013-2014 and \$2,500 for the off year (2014-2015). COTA, YES; DOUCETTE, YES; CLAPP, YES; ROGERS, YES; BALMES, YES. MOTION CARRIED.

*Funding Request - Munising 4<sup>th</sup> of July Committee*

Clerk Rogers presented a funding request for fireworks from the Munising 4<sup>th</sup> of July Committee. MOTION by Trustee Cota, second by Trustee Doucette, to approve \$1,000 for the 4<sup>th</sup> of July celebration. COTA, YES; DOUCETTE, YES; ROGERS, YES; BALMES, YES; CLAPP, YES. MOTION CARRIED.

*UPSET Funding Request*

Clerk Rogers presented a request for funding from the Upper Peninsula Substance Enforcement Team. After review and discussion, MOTION by Supervisor Balmes, second by Trustee Cota, to provide \$1,500.00 from the Fire Fund Account for a Contract for Services with UPSET. BALMES, YES; COTA, YES; CLAPP, YES; DOUCETTE, YES; ROGERS, YES. MOTION CARRIED.

*Approval Dust Control*

Supervisor Balmes presented pricing information from Liquid Calcium Chloride Sales, working in conjunction with Munising Township and the Alger County Road Commission for application of dust control within the Township. The cost for approximately 3 loads, which will cover the township, will be \$17,500, at a rate of \$0.71 per gallon. MOTION by Clerk Rogers, second by Supervisor Balmes, to authorize up to \$18,000 for the application of dust control product from Liquid Calcium Chloride Sales, from the Road Fund Account. ROGERS, YES; BALMES, YES; CLAPP, YES; COTA, YES; DOUCETTE, YES. MOTION CARRIED.

\*PUBLIC COMMENT - Comments were received from Jerry Doucette, Chris Latvala and Robert Nelson.

*\*ADJOURNMENT*

Being no further business, MOTION by Clerk Rogers, second by Supervisor Balmes, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:34 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk