

Au Train Township Regular Board Meeting
July 13, 2015
6:30 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:30 p.m.

The Meeting was called to order by Supervisor Tom Balmes, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; and Kristy Cota, Trustee. Absent: Michelle Doucette, Trustee.

*VISITORS PRESENT – Approximately 9 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

***APPROVAL OF AGENDA**

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Rogers, second by Trustee Cota, to approve the Agenda. MOTION CARRIED.

***MINUTES**

MOTION by Clerk Rogers, second by Supervisor Balmes, to approve the minutes of the June 8, 2015 Regular Board Meeting, as presented. MOTION CARRIED.

MOTION by Clerk Rogers, second by Treasurer Clapp, to approve the minutes of the June 15, 2015 Special Board Meeting, as presented. MOTION CARRIED.

***BILLS AND CLAIMS**

MOTION by Supervisor Balmes, second by Trustee Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. BALMES, YES; COTA, YES; CLAPP, YES; ROGERS, YES. MOTION CARRIED. (General Fund Checks Numbered #14908 through #14933- Fire Fund Checks Numbered #7490 through #7499- Garbage Fund Check Numbered #1574.

***SPECIAL PRESENTATION**

None

***COMMITTEE REPORTS**

Zoning Administrator/Planning Commission/ZBA - Clerk Rogers noted that the Zoning Administrators Report has been received and is on file. Administrator Rogers provided information regarding Au Train River Estates and a recent meeting of it's homeowners that he attended. The meeting was held to discuss a Conditional Use Permit for Wagener and it's relationship to their Protective Covenants. It was noted that the next meeting of the Planning Commission is in August.

Assessor - Assessor Maki was in attendance and presented information to the Board regarding the upcoming State audit, software purchase bid for Assessment Records, which must meet minimum standards, and GIS mapping needs for the Township. A Resolution for the Inspection of Assessment Records was also presented for approval.

Cemetery - No report

Recreation - Clerk Rogers noted that former Township Board Member and APRD Board Representative Frank Castiglione passed away.

Discussion regarding the cost for swing seats replacement was made. The bid costs were up to \$3,000. Treasurer Clapp will continue to look for more affordable options.

Au Train River/Lakeshore Committee - No report

Community Building/Promotion - Clerk Rogers noted that the exterior drop box has been installed on the Clerk/Treasurer office door.

First Responders – Treasurer Clapp noted that there were 3 runs this past month.

Fire Department – The Department report has been received and is on file. Chief King noted there were 2 calls this past month. He also noted that due to operator error, the Au Train Pumper is out of service for repairs. The parts for the pump repair are on order. It will be a significant amount of money. Mike Sanderson will be doing the repairs rather than having it towed to Hale. Chief King also noted that the Christmas Storage Building has been cleaned out and demolition has begun.

A request for new batteries for the VHF Radios was made. MOTION by Clerk Rogers, second by Treasurer Clapp to authorize up to \$600.00 through Elcom for batteries for the VHF Radios. ROGERS, YES; CLAPP, YES; COTA, YES; BALMES, YES. MOTION CARRIED.

Grant Administration - Clerk Rogers noted that the Heritage Center displays were installed by David Walther and William Rogers. The DNR had a representative view the site on July 8, 2015.

Discussion regarding after hours use, policing the site, emergency situations and parking improvements to the site was made. The Board has no immediate plans to impose additional Rules and Regulations at the Park. Common sense reporting and use is expected.

*PUBLIC COMMENTS - None

*TREASURER'S REPORT - For the Month of June 30, 2015, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	87,423.31
Deposits		15,274.00
Interest		0.70
Disbursements		35,473.04
Ending Balance	\$	67,224.04

FIRE FUND CHECKING

Beginning Balance	\$	298,176.71
Deposits		
Interest		3.58
Disbursements		15,093.98
Ending Balance	\$	283,086.31

Certificate of Deposit \$ 50,149.70

GARBAGE FUND CHECKING

Beginning Balance	\$	164,397.60
Deposits		
Interest		1.96
Disbursements		11,836.42
Ending Balance	\$	152,563.14

ROAD FUND CHECKING

Beginning Balance	\$	206,304.00
Deposits		30,770.32
Interest		2.72
Disbursements		18,086.11
Ending Balance	\$	218.990.96

*A Complete copy of the June 30, 2015 Report is on file with Clerk Rogers.

*CLERK'S REPORT - No Report

*TRUSTEE'S REPORT - No report

*SUPERVISOR'S REPORT

Supervisor Balmes updated the Board on recent meetings attended, which included the Planning Commission Meeting, Fire Department Meeting, County Emergency Management Meeting and the Alger County Road Commission meeting. Discussion regarding the Lake Superior Access site at Bayberry Street in Christmas was addressed the ACRC Meeting.

The paperwork for the River Dredging Permit has been received from the Army Corp of Engineers.

Attorney Greg Murphy noted to Supervisor Balmes that in the matter of Mirabella vs. Au Train Township, where the Court of Appeals denied the appeal and affirmed the lower courts decision, received notification that no appeals to the State Supreme Court was filed. The matter is now closed. Treasurer Clapp noted that she was made aware that the Mirabella property is in the process of being sold.

*UNFINISHED BUSINESS

Fire Department Christmas Storage Bids - Clerk Rogers noted that the notice requesting bids was advertised in The Munising News on June 3rd and July 1st, and in The Mining Journal on June 30th. As of today, the bid submission deadline, only one (1) bid was received from Walther Construction.

The bid amount was \$88,298.00 for the 40x56 storage building as specified. A September 1st start date is anticipated, with a 6 weeks construction time line. MOTION by Supervisor Balmes, second by Trustee Cota, to accept the bid from Walther Construction in the amount of \$88,298.00, for the Fire Department Storage Building in Christmas, which includes insulation. BALMES, YES; COTA, YES; ROGERS, ABSTAIN; CLAPP, YES. MOTION CARRIED.

*NEW BUSINESS

Assessor Software Purchase - As previously reviewed and discussed, MOTION by Clerk Rogers, second by Trustee Cota, to purchase the Assessment Software Package from BSA, as quoted, with an annual maintenance cost of \$1,040.00. ROGERS, YES; COTA, YES; BALMES, YES; CLAPP, YES. MOTION CARRIED.

Assessor Computer - Clerk Rogers noted that a new computer system for the Assessor will need to be purchased to accommodate the software requirements. MOTION by Clerk Rogers, second by Trustee Cota, to authorize up to \$1,000.00 for the purchase of a computer system and printer for the Assessor's Department. ROGERS, YES; COTA, YES; CLAPP, YES; BALMES, YES. MOTION CARRIED.

Au Train Township Board

**RESOLUTION ESTABLISHING A POLICY FOR THE INSPECTION OF ASSESSMENT RECORDS
Au Train Township, Alger County, Michigan**

RESOLUTION #15-005

WHEREAS, the Public has the right to inspect the Official Au Train Township Assessment records;
and

WHEREAS, from time to time Au Train Township will receive request for records;
and

WHEREAS, it is necessary to adopt a Policy to obtain those records and to insure those requests are addressed in an efficient and consistent manner,

THEREFORE BE IT RESOLVED, the Au Train Township Board hereby adopts the following process to obtain information or copying of assessment records:

1. All phone calls and/or mail received by Township Officials will be forwarded to the Au Train Township Assessor for his response; and
2. The Au Train Township Assessor is expected to respond to all mail and phone call requests; and
3. Copies of Assessment Record cards and/or other assessment related materials shall be provided in a timely manner.

BE IT FURTHER RESOLVED that the official contact information for the Au Train Township Assessor is as follows:

Mark Maki
370 Karen Road
Marquette, MI 49855
Phone/Fax Number: 906/249-4382

The foregoing Resolution offered by Board Member: Clerk Rogers

Second offered by Board Member: Treasurer Clapp

Upon Roll Call vote the following voted:

"Aye" ROGERS, CLAPP, BALMES, COTA

"Nay" NONE

The Supervisor declared the Resolution adopted. Mary F Rogers 7/13/2015
Mary F Rogers, Au Train Township Clerk Date

*CORRESPONDENCE - Clerk Rogers presented monthly correspondence to the Board for review.

*PUBLIC COMMENT - Public Comments were received by William Atherton, and Perry King.

*ADJOURNMENT

Being no further business, MOTION by Supervisor Balmes, second by Clerk Rogers, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:45 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk