

Au Train Township Regular Board Meeting  
April 11, 2016  
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Tom Balmes, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer and Michelle Doucette, Trustee. Absent: Kristy Cota, Trustee.

\*VISITORS PRESENT – Approximately 12 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

**\*APPROVAL OF AGENDA**

Additions and Changes to the Agenda were made as necessary. MOTION by Trustee Doucette, second by Clerk Rogers, to approve the Agenda as amended. MOTION CARRIED.

**\*MINUTES**

MOTION by Clerk Rogers, second by Treasurer Clapp, to approve the minutes of the March 14, 2016 Regular Board Meeting, as presented. MOTION CARRIED.

**\*BILLS AND CLAIMS**

MOTION by Clerk Rogers, second by Trustee Doucette, to accept this month's bill list as presented and authorize that they be paid as funds are available. ROGERS, YES; DOUCETTE, YES; CLAPP, YES; BALMES, YES. MOTION CARRIED. (General Fund Checks Numbered #15132 through #15161- Fire Fund Checks Numbered #7634 through #7644- Garbage Fund Checks Numbered #1587).

**\*SPECIAL PRESENTATION (6:10 Start)**

Bob Lindbeck, Engineer/Manager of the Alger County Road Commission presented a contract for services, as previously discussed for the 16 Mile Lake Road project. Information was provided and questions answered regarding the project and the end result of 3 miles of paved road by 2018. The Township would provide funds necessary for gravel and road prep for paving. A portion would be paved in 2017, with the balance completed in 2018, for a total of 3 miles.

MOTION by Supervisor Balmes, second by Clerk Rogers, to enter into an agreement with the Alger County Road Commission for improvements to the 16 Mile Lake Road. The end result of the project would provide 3 miles of paved road by 2018. The Townships Contribution to the project for gravel and road preparation for paving is \$148,000, payable in 2017. BALMES, YES; ROGERS, YES; DOUCETTE, YES; CLAPP, YES. MOTION CARRIED.

Mr. Lindbeck provided additional information on 2016 Projects within the Township, noted he applied again for grant funding for the Woodland Avenue Bridge (Orange Bridge). We also discussed the possibility of completing the final west portion of Woodland Ave while they are in the Village doing the Au Train River Estates project. Mr. Lindbeck will provide cost estimates to the Township Board for review. Mr. John Herman, Alger County Road Commission Board member was also present and thanked the Township for their continued cooperation with the Alger County Road Commission.

**\*COMMITTEE REPORTS**

Zoning Administrator/Planning Commission/ZBA - Trustee/Zoning Administrator Michelle Doucette presented her report to the Board, which was reviewed and discussed. The Planning Commission will be meeting this week on April 14,th at 7:00 pm. Supervisor Balmes noted that the Zoning Board of Appeals rescheduled their meetings, which were previously schedule on Tuesdays, which is in conflict with other use obligations.

Assessor - Supervisor Balmes noted that the March Board of Review is complete. They will meet again in July. He also noted that he and Assessor Maki will be attending an upcoming CUPPAD Presentation regarding cooperation with other Townships for obtaining GIS mapping services.

Cemetery - no report

Recreation - Trustee Doucette presented information to the Board regarding upcoming recreational activities. The next meeting of the APRD is April 13<sup>th</sup>.

Community Building/Promotion - Clerk Rogers noted that there is a recall related to the Dodge pick-up truck. Supervisor Balmes will work by Jeff Moore on getting the service call arranged. Clerk Rogers noted that tables for the community building were purchased from Menards at a sale price of \$449.00 for 9, which is all they had in stock.

First Responders – Treasurer Clapp noted that her license will expire March 31, 2016, but she will still be able to provide First Aide support to the Fire Department.

Fire Department – Monthly report has been received and on file. Chief King requested the purchase of a pressure washer. MOTION by Clerk Rogers, second by Treasurer Clapp, to authorize up to \$450.00 for the purchase of a pressure washer. ROGERS, YES; CLAPP, YES; DOUCETTE, YES; BALMES, YES. MOTION CARRIED.

County Commission Update - Commission Chair Jerry Doucette presented information to the Board on recent happenings with the Commission. The ORV Ordinance was presented for review, as recently updated. A new County Equalization Report has been received. Construction agreements have been signed and the jail improvement project will finally begin.

Commissioner Doucette also noted that Michigan Works have combined into one service office, that will serve all 15 Upper Peninsula Counties, the Friend of the Court office is moving into the old Clerk's office space within the courthouse complex, and they have received some updates regarding the Department of Human Services Bond issue from the State. They are still waiting for confirmation on funding to the County.

\*PUBLIC COMMENTS - 6:30 pm - Lonny Church was present and thanked the Board for their efforts on 16 Mile Lake Road improvements.

\*TREASURER'S REPORT - For the Month of March 31, 2016, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	104749.09
Deposits		6830.53
Interest		1.31
Disbursements		12616.38
Ending Balance	\$	98,964.55

FIRE FUND CHECKING

Beginning Balance	\$	296275.44
Deposits		30631.98
Interest		4.07
Disbursements		4183.27
Ending Balance	\$	322,718.22

Certificate of Deposit \$ 50,299.86

GARBAGE FUND CHECKING

Beginning Balance	\$	134019.87
Deposits		7349.84
Interest		1.71
Disbursements		
Ending Balance	\$	119,467.82

ROAD FUND CHECKING

Beginning Balance	\$	186291.22
Deposits		14700.13
Interest		2.54
Disbursements		
Ending Balance	\$	200,993.89

\*A Complete copy of the March 31, 2016 Report is on file with Clerk Rogers.

\*CLERK'S REPORT - Clerk Rogers updated the Board on recent activities. She noted that all Fund Budgets have been finished and finalized. There will be a Munising Public School Bond Issue Election on May 3<sup>rd</sup>. The Township was chosen for an audit for the Presidential Primary, which has been completed with no issues. Clerk Rogers also noted that she recently completed the State of Michigan's Clerk's Election Accreditation Course recently held in Marquette. Finally, Clerk Rogers noted that she is completing the USFS Ballfield Permit requested items and has updated the Township website with all minutes approved through February.

\*SUPERVISOR'S REPORT - Supervisor Balmes updated the Board on recent meetings attended. He also provided information to the Board regarding recent road complaints on Reindeer Run, Koski Road and 16 Mile Lake Road. He recently attend the Fire Department meeting and the ORV Ordinance Review meeting. He has finalized plans relating to the Spring Clean-up and Dust Control Application within the Township.

\*TRUSTEE'S REPORT - No report

\*UNFINISHED BUSINESS

Spring Clean up - Supervisor Balmes provided information to the Board regarding Spring Clean up which will be held on May 21<sup>st</sup> from 8:00-12:00. MOTION by Supervisor Balmes, second by Trustee Doucette, to authorize up to \$3,000.00, from the Garbage Fund Account, for the cost of holding a Spring Clean up drop off held on May 21, 2016. BALMES, YES; DOUCETTE, YES; ROGERS, YES; CLAPP, YES. MOTION CARRIED.

Dust Control - Supervisor Balmes presented information to the Board regarding costs related to Dust Control Application. Liquid Calcium Chloride Sales will provide the product at a cost of 0.736 per gallon. Last years total cost was \$18,086.11. MOTION by Supervisor Balmes, second by Clerk Rogers, to authorize up to \$20,000, from the Road Fund Account, for the purchase and application costs of Dust Control product, from Liquid Calcium Chloride Sales. BALMES, YES; ROGERS, YES; DOUCETTE, YES; CLAPP, YES. MOTION CARRIED.

\*NEW BUSINESS -

Budget Amendments - Clerk Rogers presented amended Budgets for 2016-2017 to reflect actual fund balances as of March 31, 2016. MOTION by Clerk Rogers, second by Supervisor Balmes, to accept the Fiscal Year 2016-2017 Budgets, for all fund accounts, as amended to reflect actual March 31, 2016 Fund Balances. ROGERS, YES; BALMES, YES; CLAPP, YES; DOUCETTE, YES. MOTION CARRIED.

*Correspondence* - Clerk Rogers presented correspondence from CUPPAD regarding MDOT Rural Transportation Planning Process meeting on May 10, 2016 and receipt of a DEQ permit.

*Special Meeting USDA FS* - Clerk Rogers noted she was contacted by the US Forest Service Munising Ranger District regarding the scheduling of a partner meeting for discussion of the options for parking and canoe launch access to the Au Train River. The Special Board Meeting will be held on April 25, 2016, from 6:00-8:00 pm, at the Au Train Township Hall, hosted by and considered a Special Meeting of the Au Train Township Board.

*Zoning Administrator Position* - Clerk Rogers noted that advertisement for the Zoning Administrator Position was in the Munising News. The Township received 5 Letters of Application and support documents for consideration. Trustee Doucette, one of the applicants, will refrain from discussion and abstain from voting.

Clerk Rogers presented the applicants to the Board. Jennifer Wagener, Michelle Doucette, Mark Maki, Larry Rueckert, and Dan Weathers. Much discussion was made regarding a possible conflict of interest having a Board Member also serving as Zoning Administrator beyond a temporary appointment.

After continued discussion and review of the candidates experience and location, MOTION by Supervisor Balmes, second by Treasurer Clapp, to offer the Zoning Administrator position to Jennifer Wagener, effective April 15, 2016, at a salary rate of \$750.00 per month. BALMES, YES; CLAPP, YES; ROGERS, YES; DOUCETTE, ABSTAIN. MOTION CARRIED.

Supervisor Balmes thanked those who applied for their interest in serving the Township.

\*PUBLIC COMMENT - Public comments were received from Jerry Doucette, where he noted that he is working on getting the Community Corrections Program going again and that two new Sheriff Department vehicles were purchased.

**\*ADJOURNMENT**

Being no further business, MOTION by Supervisor Balmes, second by Treasurer Clapp, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:51 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk