

Au Train Township Regular Board Meeting
October 10, 2016
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Tom Balmes, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and Michelle Doucette, Trustee.

*VISITORS PRESENT – Approximately 5 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

***APPROVAL OF AGENDA**

Additions and Changes to the Agenda were made as necessary. MOTION by Supervisor Balmes, second by Clerk Rogers, to approve the Agenda as amended. MOTION CARRIED.

***MINUTES**

MOTION by Trustee Cota, second by Clerk Rogers, to approve the minutes of the September 12, 2016 Regular Board Meeting, as presented. MOTION CARRIED.

***BILLS AND CLAIMS**

MOTION by Clerk Rogers, second by Trustee Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. ROGERS, YES; COTA, YES; BALMES, YES; DOUCETTE, YES; CLAPP, YES. MOTION CARRIED. (General Fund Checks Numbered #15305 through #15330- Fire Fund Checks Numbered #7713 through #7730- Garbage Fund Check Numbered #2003 - Road Fund Check Numbered #1541).

***SPECIAL PRESENTATION**

Jennifer Wagener of Wagener's Deli presented a request for the approval of their application for a liquor license through the State of Michigan. They are seeking a Class C License under Special Exception Resort Areas rules.

The following Resolution was offered. Motion by Trustee Cota, and supported by Supervisor Balmes, that the application from Wagener Properties, LLC for the following license: Class C Resort Liquor License, to be located at N7601 Arbutus Ave., Au Train MI 49806. It is the consensus of this body that it recommend this application be considered for approval by the Michigan Liquor Control Commission. Yeas: 5; Nays: 0; Absent: None. MOTION CARRIED.

Teri Grout of the Alger Conservation District presented a request to the Board asking for the Renewal of their Loan with the Township in the amount of \$2,000 for an additional year. In addition, consideration to convert a portion of the loan to Contract of Services would be appreciated.

MOTION by Clerk Rogers, second by Trustee Cota, to recommend the conversion of \$1,000.00 from the loan with the Alger Conservation District to a Contract for Services, and renew the remaining \$1,000.00 balance of the loan be renewed for one year, through June, 2016. ROGERS, YES; COTA, YES; CLAPP, YES; BALMES, YES; DOUCETTE, YES. MOTION CARRIED.

***COMMITTEE REPORTS**

Zoning Administrator/Planning Commission/ZBA - Zoning Administrator Jennifer Wagener presented her report to the Board, which was reviewed and discussed. Specific details of the report were provided, which followed discussion by the Board on the Sisco matter, and additional applications and inquiries.

It was noted that the next meeting of the Planning Commission will be November 10, 2016. Clerk Rogers noted that PC Secretary Kim Rolfe spent 2 hours researching to respond to a FOIA request at the direction of the Clerk.

Supervisor Balmes noted that Sarah Lindbeck is interested in serving on the Planning Commission. MOTION by Clerk Rogers, second by Trustee Cota, to approve the appointment of Sarah Lindbeck to the Planning Commission effective November 1, 2016. MOTION CARRIED.

Assessor - The December Board of Review has been scheduled. Supervisor Balmes noted that the reappointment of members to the Board of Review needs to be confirmed at the November Board Meeting.

Cemetery - Discussion about replacement signage was made.

Recreation - Membership discussion was made along with program updates from Trustee Doucette.

Community Building/Promotion - Treasurer Clapp noted that the karate class is still being held on Sundays. Trustee Doucette noted that the Regional Government Meeting will be hosted by the Township on November 30, 2016.

Fire Department – Chief Perry King presented his monthly report to the Board. There was one call this past month.

MOTION by Trustee Cota, second by Supervisor Balmes, to authorize up to \$3,000 to purchase an 800 MHZ radio for the Rescue Rig. COTA, YES; BALMES, YES; ROGERS, YES; DOUCETTE, YES; CLAPP, YES. MOTION CARRIED.

Chief King presented Fire Truck purchase proposals to the Board for consideration. After much discussion and review, MOTION by Supervisor Balmes, second by Trustee Doucette, to accept the bid proposal from Pomasal, Option #3, for the Pierce FXP 3,000 gallon Pumper-Tanker in the amount of \$285,791.00, with the insurance company contributing approximately \$164,000.00 toward the cost. BALMES, YES; DOUCETTE, YES; CLAPP, YES; ROGERS, YES; COTA, YES. MOTION CARRIED.

Treasurer Clapp noted that there are title concerns regarding the vehicle destroyed in the fire. She is working with Emergency One (E1) and the previous lease holder Westbrook to confirm that the vehicle was paid off and has a clear title.

Equipment has been ordered that is needed to equip the Gladstone truck.

The 16 Mile Lake Fire Hall construction project is moving along. It will not contain a fire suppression system because the cost is so high, \$40,000 to \$60,000.

*PUBLIC COMMENTS - None

*TREASURER'S REPORT - For the Month of September 30, 2016, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

| | | |
|-------------------|----|-----------|
| Beginning Balance | \$ | 93726.13 |
| Deposits | | |
| Interest | | 1.00 |
| Disbursements | | 24546.11 |
| Ending Balance | \$ | 69,181.02 |

FIRE FUND CHECKING

| | | |
|-------------------|----|------------|
| Beginning Balance | \$ | 280005.10 |
| Deposits | | 89999.54 |
| Interest | | 3.41 |
| Disbursements | | 29874.48 |
| Ending Balance | \$ | 336,133.57 |

Certificate of Deposit \$ 50,375.10

GARBAGE FUND CHECKING

| | | |
|-------------------|----|-----------|
| Beginning Balance | \$ | 72018.60 |
| Deposits | | |
| Interest | | 0.83 |
| Disbursements | | 29874.48 |
| Ending Balance | \$ | 61,339.43 |

ROAD FUND CHECKING

| | | |
|-------------------|----|------------|
| Beginning Balance | \$ | 217264.67 |
| Deposits | | |
| Interest | | 2.68 |
| Disbursements | | |
| Ending Balance | \$ | 217,267.35 |

*A Complete copy of the September 30, 2016 Report is on file with Clerk Rogers.

*CLERK'S REPORT - Clerk Rogers updated the Board on recent activities. Clerk Rogers noted that the L4029 Form was submitted to the County Equalization Department, subject to change as the result of the November Election if the General Fund Millage passes. Clerk Rogers, along with Trustee Doucette attended the MTA Conference in Marquette. The Election Commission met just prior to the meeting tonight and 5 Election Inspectors were appointed for the General Election. Based on the number of Absentee Ballot requests, the Clerk expects there to be heavy turnout.

*SUPERVISOR'S REPORT - Supervisor Balmes updated the Board on recent meetings attended. He also noted that he is working on the MDOT Permit for Maintenance Dredging at the Au Train River mouth. Also, an update and discussion regarding the Life Saving Stations was made. A blight concern was discussed, the dock removal was delayed and the Fall Clean up went well, despite some concerns with GAD and their employees. In addition, Supervisor Balmes noted that after meeting with the Alger County Road Commission, a rough draft of the 5-Year Road Plan was developed for review by the Board.

*TRUSTEE'S REPORT - Trustee Doucette noted that she also attend the MTA Conference in Marquette.

***UNFINISHED BUSINESS -**

Audit Report - Clerk Rogers asked if there were any questions or concerns over the Audit Report provided at last months meeting. None

FOIA Review - Clerk Rogers noted that a recent FOIA request required several hours of research by herself and Planning Commission Secretary Kim Rolfe in order to comply. She requested that a Township Policy be established so that additional payment can be made to the person(s) spending the additional time involved for research in order to fulfil a FOIA request.

MOTION by Supervisor Balmes, second by Treasurer Clapp, to provide reimbursement for actual time spent (at \$15.00 dollars per hour) to any person involved with additional time spent affiliated with a FOIA request, effective October 1, 2016. BALMES, YES; CLAPP, YES; COTA, YES; ROGERS, YES; DOUCETTE, YES. MOTION CARRIED.

***NEW BUSINESS -**

Insurance Review - Clerk Rogers noted that the renewal with Hanuala Agency representing Par Plan is up for review. Documents were not received by todays meeting and with the recent large claim, the coverages and costs need a complete review. Mark Hanuala is able to meet with the Board at a Special Meeting.

MOTION by Clerk Rogers, second by Trustee Cota, to call a Special Board Meeting for Monday, October 24, 2016 at 6:00 pm., to do an Insurance Review and Approval with Hanuala Agency. MOTION CARRIED.

The meeting will be posted at the hall and on the website.

Summons and Complaint - Re Planning Commission - Supervisor Balmes provided an update to the Board regarding the recent litigation filed in relation to a Conditional Use Permit approval. The hearing date is scheduled for November 7, 2016.

Parcel Division Policies and Procedures - Supervisor Balmes presented information to the Board, along with correspondence from Assessor Mark Maki regarding the procedures relating to Parcel Division Applications and approval. A recent denial of an application prompted the applicant to seek appeal with the Township Board. After review and much discussion, the following Motion was offered:

MOTION by Clerk Rogers, second by Treasurer Clapp, to affirm that Assessor Mark Maki is the Designated Au Train Township Official to review and approve or disapprove a proposed Parcel Division Application, and that he be compensated by the applicant directly, at a reasonable fee (currently \$50.00), and that any appeal to a decision by the Designated Official be made to the Circuit Court. ROGERS, YES; CLAPP, YES; BALMES, YES; DOUCETTE, YES; COTA, YES. MOTION CARRIED.

***PUBLIC COMMENT - (8:31) - Perry King**

***ADJOURNMENT**

Being no further business, MOTION by Supervisor Balmes, second by Clerk Rogers, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:34 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk