

Au Train Township Regular Board Meeting
January 9, 2017
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Approximately 8 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

***APPROVAL OF AGENDA**

Additions and Changes to the Agenda were made as necessary. MOTION by Trustee Carr, second by Trustee Cota, to approve the Agenda as amended. MOTION CARRIED.

***MINUTES**

MOTION by Clerk Rogers, second by Trustee Cota, to approve the minutes of the December 12, 2016 Regular Board Meeting, as presented. MOTION CARRIED.

***BILLS AND CLAIMS**

MOTION by Clerk Rogers, second by Treasurer Clapp, to accept this month's bill list as presented and authorize that they be paid as funds are available. ROGERS, YES; CLAPP, YES; CARR, YES; DOUCETTE, YES; COTA, YES. MOTION CARRIED. (General Fund Checks Numbered #15384 through #15409-Fire Fund Checks Numbered #7783 through #7798- Garbage Fund Check Numbered #2010).

***SPECIAL PRESENTATION - None**

*PUBLIC COMMENTS - Mr. George Sisco addressed the Board regarding the recent visit to his property by Supervisor Doucette, Trustee Carr and Zoning Administrator Wagener. Comments were also received by Duane Knuttila and Gordon Rudolph.

***COMMITTEE REPORTS**

Zoning Administrator/Planning Commission/ZBA - Zoning Administrator Jennifer Wagener presented her report to the Board, which was reviewed and discussed. Specific details of the report were provided, which followed discussion by the Board on the Sisco matter, the Kleeman property, Oas Conditional Use Permit denial, and the Sliter rehearing, which is scheduled for January 26, 2017.

MOTION by Supervisor Doucette, second by Trustee Carr, to request that Attorney Greg Murphy attend the Conditional Use Sliter Hearing at 7:00 pm on January 26, 2017. DOUCETTE, YES; CARR, YES; COTA, YES; ROGERS, YES; CLAPP, YES. MOTION CARRIED.

The next meeting of the Planning Commission is scheduled for February 9, 2017 at 7:00 pm.

Assessor - Assessor Maki will provide the Board with a written report on a regular basis, as requested. The March Board of Review dates have been scheduled for March 7th 2:00-5:00 Organizational Meeting, March 13th 9:00-3:00 and March 16th 3:00-9:00.

Discussion about a replacement for current Board of Review alternate Patrick Syers was made.

Supervisor Doucette presented information to the Board regarding a request to abandon a portion of the Plat that includes Elm Street by Mike Sanderson.

Cemetery - No report

Recreation - Supervisor Doucette noted that the next meeting of the Alger Parks and Recreation Department will be held on January 10, 2017 at 3:00 pm.

Community Building/Promotion - No report

Fire Department – Chief Perry King presented his monthly report to the Board. There was one call this past month, a structure fire on M94, which was a total loss.

Clerk Rogers noted that the contract for services with Grand Island Township will be approved by them at their meeting this month.

The two 800 radios were purchased through the Alger County Sheriff Department.

The replacement repeater system for the 16 Mile Lake Fire Hall has been ordered.

A trip to Pomasl in Wisconsin was made to order equipment for the new fire truck and finish outfitting the Gladstone truck. Chief Perry and Dan Weathers went on behalf of the Department.

Supervisor Doucette thanked Chief King, Amber Denman-Weathers and Dan Weathers for cleaning at the Au Train Fire Hall.

Longtime Fire Department member Jeff Moore has resigned. Chief King would like to see some recognition from the Board.

The Proof of Loss for the insurance company to issue the \$165,000 check for the fire truck was signed and sent in. A check should arrive any day.

Discussion regarding the hot water heater system in the Au Train Fire Hall was made. Chief King is recommending replacement of the current system with an On Demand System, which would be an additional cost of \$1,900.00, by the original installer Walther Construction.

MOTION by Trustee Carr, second by Clerk Rogers, to authorize the installation of an On Demand hot water system for the Au Train Fire Hall by Walther Construction at a total cost of \$1,900.00. CARR, YES; ROGERS, YES; CLAPP, YES; DOUCETTE, YES; COTA, YES. MOTION CARRIED.

*TREASURER'S REPORT - For the Month of December 31, 2016, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	72031.64
Deposits		43810.63
Interest		0.92
Disbursements		17076.94
Ending Balance	\$	98,766.25

FIRE FUND CHECKING

Beginning Balance	\$	292881.83
Deposits		105170.24
Interest		3.83
Disbursements		35727.90
Ending Balance	\$	362,328.00

Certificate of Deposit	\$	50,375.10
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GARBAGE FUND CHECKING

Beginning Balance	\$	40752.38
Deposits		31482.17
Interest		0.59
Disbursements		11253.60
Ending Balance	\$	72,235.14

ROAD FUND CHECKING

Beginning Balance	\$	75243.04
Deposits		62330.16
Interest		1.21
Disbursements		
Ending Balance	\$	137,574.41

*A Complete copy of the December 31, 2016 Report is on file with Clerk Rogers.

*COUNTY COMMISSION UPDATE - County Board Chair, Jerry Doucette, presented information to the Board regarding recent activities of the Alger County Board. He noted that the Officers and Board Members have remained the same for the upcoming year. Additional updated were provided regarding Altran, the jail dedication and partnership, and upcoming issues for the year.

*CLERK'S REPORT - Clerk Rogers noted that she is preparing W2's, 1099's and year end tax reports and then will begin work on Budget Prep for our February Workshops. It was noted that the February 20th Workshop will include General Fund and Fire Fund accounts.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent meetings attended. She also provided information to the Board regarding the cleaning of the Community Building, carpets and a general overall cleaning estimates, MTA upcoming training classes, including Board of Review in February, visiting the fire halls and also visiting on site at George Sisco's. She and Trustee Carr met with Jeff Moore regarding the Maintenance Position. Supervisor Doucette also noted that she will be attending the New Election Official Training by the MTA is scheduled for January 12th in Harris.

*TRUSTEES REPORT - Trustee Carr noted that he also visited the 3 fire halls and visited on site at George Sisco's, sat in on the Maintenance Meeting with Jeff Moore and will be attending the New Election Official Training on January 12th.

*UNFINISHED BUSINESS -

Application to Petition to Rezone - The application, prepared by Attorney Greg Murphy with discussion with Zoning Administrator Jennifer Wagener, was reviewed and discussed. The fee required was also discussed and determined based on the cost involved for rezoning.

MOTION by Clerk Rogers, second by Trustee Carr, to approve the Application to Petition to Rezone as presented and establish a fee of \$1,000.00. ROGERS, YES; CARR, YES; CLAPP, YES; COTA, YES; DOUCETTE, YES. MOTION CARRIED.

*NEW BUSINESS -

Quarterly Financial Reports - Clerk Rogers presented Quarterly Financial Reports for each fund account for review.

Board Member Salaries - Clerk Rogers presented information to the Board regarding the procedure and Resolution required for each office in establishing Board Member Salaries.

Au Train Township Board - Resolution No. 2017-001

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing of the Township Board shall be determined by the Township Board; and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Township Supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2017, the salary of the office of Township Supervisor shall be as follows:

An Annual Salary of \$12,000.00 - noting that the Supervisor does not perform assessing duties.

The foregoing Resolution was offered by Board Member Cota, Supported by Board Member Carr

Upon a Roll Call vote, the following voted:

Aye: Cota, Carr, Clapp, Doucette, Rogers

Nay: None

The Supervisor declared the Resolution adopted.

Mary F Rogers
Mary F Rogers, Au Train Township Clerk

Au Train Township Board - Resolution No. 2017-002

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing of the Township Board shall be determined by the Township Board; and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Township Clerk is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2017, the salary of the office of Township Clerk shall be as follows:

An Annual Salary of \$12,000.00

The foregoing Resolution was offered by Board Member Cota, Supported by Board Member Doucette

Upon a Roll Call vote, the following voted:

Aye: Cota, Doucette, Rogers, Carr, Clapp

Nay: None

The Supervisor declared the Resolution adopted.

Mary F Rogers
Mary F Rogers, Au Train Township Clerk

Au Train Township Board - Resolution No. 2017-003

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing of the Township Board shall be determined by the Township Board; and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Township Treasurer is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2017, the salary of the office of Township Treasurer shall be as follows:

An Annual Salary of \$12,000.00

The foregoing Resolution was offered by Board Member Rogers, Supported by Board Member Carr

Upon a Roll Call vote, the following voted:

Aye: Rogers, Carr, Clapp, Cota, Doucette
Nay: None

The Supervisor declared the Resolution adopted.

Mary F Rogers
Mary F Rogers, Au Train Township Clerk

It should be noted that no change in the Annual Salary for Township Trustee was made. It remains at \$3,300.00.

Maintenance Position - Jeff Moore, previously the maintenance worker and cemetery sexton, resigned effective December 31, 2016. MOTION by Clerk Rogers, second by Trustee Cota to accept the resignation of Jeff Moore with regret and appreciation, for his many years as Maintenance Worker and Cemetery Sexton. MOTION CARRIED.

Supervisor Doucette presented the job description for the position for review and approval by the Board. MOTION by Trustee Cota, second by Trustee Carr, to approve the General Maintenance Position Job Description, as amended. MOTION CARRIED.

Discussion regarding the advertising and process for hiring was made. Supervisor Doucette suggested that we go through Michigan Works, who will accept and screen the applicants. Clerk Rogers suggested that we handle the process ourselves, because is a part-time position. After continued discussion, it was decided that the position would be advertised on the Township website, in The Munising News and the Alger County Shopper. Persons interested should submit a letter of application, resume and 3 references, no later than 5:00 pm on February 1st. A Special Board Meeting for Monday, February 6, 2017 at 6:00 pm, to review the applications and conduct the interviews publically. Applications will be emailed to Board members upon receipt.

MOTION by Trustee Cota, second by Clerk Rogers, to set the salary at \$600.00 per month, based on 40 hours, for the General Maintenance Position. MOTION CARRIED.

*PUBLIC COMMENT - Public Comments were received from Donna Shields, Duane Knuttila and Bev Eiseman.

*ADJOURNMENT

Being no further business, MOTION by Supervisor Doucette, second by Clerk Rogers, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 9:09 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk