

Au Train Township Special Board Meeting
April 19, 2018
6:00 o'clock p.m.

Pursuant to notification, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Township Assessor Mark Maki

The purpose of the Special Board Meeting was to review the annual Job Performance Evaluation on Assessor Mark Maki, and to discuss the results.

Supervisor Doucette presented the Job Performance Evaluation Review to Assessor Maki. As noted on the review, the document was prepared by Supervisor Doucette based on her association with Assessor Maki and documents related to the State Tax Commission Reports, Board of Review and correspondence.

The period reviewed was from January 2016 to Present. Assessor Maki noted that he would not comment on the evaluation review until it's presentation was complete. Item by item of the evaluation review was presented to the Board and Assessor Maki by Supervisor Doucette, with brief discussion and comments offered as necessary.

Discussion about unfunded mandates, State Tax Commission reviews and rule changes, and the Assessor's 2018/2019 Budget was made. Concerns about the amount of money per parcel budgeted (approximately \$10.00) was discussed with comments offered that Townships should spend up to \$20.00 per parcel in order to completely comply and continue with yearly updates and review.

Assessor Maki noted that he would provide a written follow-up to the Evaluation Review to the Board.

Assessor Maki left the meeting at 8:15 pm.

The Board continued discussion regarding the upcoming State Audit Review, status of Land Value Maps from CUPPAD and budget.

Clerk Rogers will contact the Michigan Townships Association for Assessor Salary Survey for discussion at the May Board Meeting. In addition, the 2018/2019 Assessor's Budget will be reviewed at the May Board Meeting and Clerk Rogers will contact Assessor Maki prior to the meeting to discuss the amount of time he is able to devote to the Township on a monthly basis in order to accurately review the budget. Supervisor Doucette will contact the Michigan Townships Association to obtain more information on the Assessing Administration Review Program.

Public Comment - A call for Public Comment was made. None was received.

*ADJOURNMENT

Being no further business, MOTION by Clerk Rogers and second by Trustee Cota, to adjourn the workshop. MOTION CARRIED. MEETING ADJOURNED at 8:45 p.m.

Submitted by:

Mary F. Rogers, Au Train Township Clerk