

Au Train Township Regular Board Meeting
February 12, 2018
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Approximately 6 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Rogers, second by Trustee Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Clerk Rogers, second by Trustee Cota, to approve the minutes of the January 8, 2018 Regular Board Meeting, as presented. MOTION CARRIED.

MOTION by Clerk Rogers, second by Trustee Cota, to approve the minutes of the January 29, 2018 Special Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Clerk Rogers, second by Supervisor Doucette, to accept this month's bill list as presented and authorize that they be paid as funds are available. ROGERS, YES; DOUCETTE, YES; COTA, YES; CARR, YES; CLAPP, YES. MOTION CARRIED. (General Fund Checks Numbered #15740 through #15760- Fire Fund Checks Numbered #8007 through #8022- Garbage Fund Check Numbered #2028 through #2030)

*BOARD MEMBER REPORTS

•TREASURER'S REPORT - For the Month of January 31, 2018 as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	103,583.24
Deposits		18,629.53
Interest		1.38
Disbursements		10,525.96
Ending Balance	\$	111,688.19

FIRE FUND CHECKING

Beginning Balance	\$	134,978.13
Deposits		57,866.88
Interest		2.20
Disbursements		2,896.18
Ending Balance	\$	189,951.03

Certificate of Deposit	\$	50,525.92
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GARBAGE FUND CHECKING		
Beginning Balance	\$	69,448.55
Deposits		58,458.39
Interest		1.29
Disbursements		10,893.60
Ending Balance	\$	117,014.63
ROAD FUND CHECKING		
Beginning Balance	\$	107,506.11
Deposits		39,021.86
Interest		1.70
Disbursements		
Ending Balance	\$	146,479.67

*A Complete copy of the January 31, 2018 Report is on file with Clerk Rogers.

Treasurer Clapp noted that there have been 5 Winter Tax Dispersals.

*CLERK'S REPORT - Clerk Rogers updated the Board on the recent activities, which include preparation of W2's and 1099's, transferring files to the new computer and the start of budget prep. All reports have been mailed to the IRS, and the Fire Department was reimbursed by the Garbage Fund. Clerk Rogers also noted that she will be attending a QVF Complete Training, mandated by the State in the Soo on March 6th and is also completing the online course work for her required Clerk Accreditation.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent activities. The street light installation was approved and will be installed by UPPCO at Harbor View drive, attended the DNR Grant Workshop on January 24th, will be attending BSA/CUPPAD training on February 20th for the BSA Layers required for the new system, attending BOR Training in Harris through the MTA, and Board of Review on March 6th, March 12th 9:00-3:00 pm and March 15th 3:00-9:00 pm. In addition Supervisor Doucette noted that she will be working with Attorney Murphy on the Kleeman matter.

*TRUSTEE'S REPORT - Trustee Carr noted that he attended the recent Planning Commission meeting.

*SPECIAL PRESENTATION - None

*PUBLIC COMMENTS - - start 6:20 - Comments were received from Perry King.

*COMMITTEE REPORTS

Zoning Administrator/Planning Commission/ZBA - Clerk Rogers noted that the Zoning Administrator Jennifer Wagener turned in her resignation, effective February 28th, to take a position with a law firm in Chicago.

MOTION by Clerk Rogers, second by Supervisor Doucette, to accept the resignation of Zoning Administrator Jennifer Wagener, with regret. MOTION CARRIED.

Trustee Cota noted that the Planning Commission met on February 8, 2018. They are continuing to work on review of the Zoning Ordinance.

Assessor - March Board of Review dates were discussed. Clerk Rogers noted that no monthly report was received by Assessor Maki.

Supervisor Doucette noted that the State Tax Commission will be scheduling dates for review of the 2018 Assessment Roll.

Cemetery - Discussion regarding the purchase of the flags for the cemetery was made.

Community Building/Promotion - Discussion regarding the installation of the new metal latches for the doors, the need for the replacement of the Assessor's office door lock and the need for a computer system for the security system. Clerk Rogers will turn over the old desktop once the migration to the new system is complete.

Fire Department – Monthly report has been received and on file. Chief Perry King noted that it was a quiet month with only 2 calls. They will be holding work bees in February at the 16 Mile Lake Fire Hall. The plow truck has been repaired. Chief King also noted that he is working on the annual operating plan with the Forest Service and it should be completed within the next week.

County Commission Update - No report

***UNFINISHED BUSINESS -**

Kleeman Small Claims Action - Supervisor Doucette updated the Board on the Kleeman Small Claims matter and noted that a pretrial hearing is currently scheduled for February 15 at 1:45.

Assessor Update - Supervisor Doucette noted that she is working with Assessor Maki and CUPPAD to get the land value maps completed. There will be an additional cost to the Township for the maps, but membership does reduce the cost.

***NEW BUSINESS**

Zoning Administrator - Because of the resignation of Zoning Administrator Jennifer Wagener, discussion about the process for advertising for the position and the appointment of an acting Administrator until filled was made.

MOTION by Supervisor Doucette, second by Trustee Cota, to appoint Clerk Mary Rogers as acting Zoning Administrator until the position is filled. MOTION CARRIED.

Clerk Rogers will advertise the position in the Munising News and social media and a decision will then be made about the interview process. It is possible to hold the interviews just prior to the March Regular Board Meeting on the 12th.

Correspondence - Clerk Rogers presented correspondence from the DEQ regarding Uncle Ducky's campground, CUPPAD noticing the February 19th Rural Task Force Meeting and UPSET requesting funding (the Fire Department will review this request at the budget workshop).

USFS Au Train River Public Access, Park and Rehab Project - Supervisor Doucette noted that she was contacted by Becky Cain regarding the need to hold a public comment session. They would like to hold a hearing at the Community Building. Supervisor Doucette will contact her with dates available.

Tax Sale Parcel in the Township - Supervisor Doucette presented information to the Board from the Alger County Treasurer regarding a parcel that did not sell at tax sale, located in the Township, that is available to the Township if interested. It is located in Christmas, described as Lots 21 and 22 of the Plat of Christmas. After review, the Treasurer will be notified that the Board is not interested at this time.

***PUBLIC COMMENT - 6:50 pm. No comments.**

***ADJOURNMENT**

Being no further business, MOTION by Trustee Cota, second by Clerk Rogers, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 6:50 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk