

Au Train Township Regular Board Meeting
July 9, 2018
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Approximately 10 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

*RECOGNITION - The Board took the opportunity to recognize and thank Treasurer Ann Clapp for her many years of service and presented her with a gift from the Board.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Rogers, second by Trustee Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Clerk Rogers, second by Treasurer Clapp, to approve the minutes of the June 11, 2018 Regular Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Trustee Cota, second by Trustee Carr, to accept this month's bill list as presented and authorize that they be paid as funds are available. COTA, YES; CARR, YES; CLAPP, YES; ROGERS, YES; DOUCETTE, YES. MOTION CARRIED. (General Fund Checks Numbered #15863 through #15887- Fire Fund Checks Numbered #8079 through #8089- Garbage Fund Check Numbered #2035 and #2036- Road Fund Check Numbered #1545).

*BOARD MEMBER REPORTS:

•TREASURER'S REPORT - For the Month of June 30, 2018 as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	123,349.35
Deposits		18,421.95
Interest		1.44
Disbursements		15,707.01
Ending Balance	\$	126,065.73

FIRE FUND CHECKING

Beginning Balance	\$	284,545.68
Deposits		
Interest		3.50
Disbursements		2,940.45
Ending Balance	\$	281,608.73

Certificate of Deposit	\$	50,525.92
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GARBAGE FUND CHECKING		
Beginning Balance	\$	121,493.23
Deposits		
Interest		1.45
Disbursements		10,893.60
Ending Balance	\$	110,601.08
ROAD FUND CHECKING		
Beginning Balance	\$	198,885.60
Deposits		18,353.96
Interest		2.68
Disbursements		
Ending Balance	\$	217,242.24

*A Complete copy of the June 30, 2018 Financial Report is on file with Clerk Rogers.

*CLERK'S REPORT - Clerk Rogers updated the Board on the recent activities, which included working with Anderson, Tackman and Company on finalizing the audit and reviewing documentation before final submission to the state, and preparing for the August Primary Election. The Pre Accuracy and Public Accuracy Tests have been scheduled for July 12th at 6 pm and July 25th at 6 pm. The insurance settlement payment in the amount of \$13,318.82 for the dock claim has been received and deposited.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent activities, which included continuation of dealing with Assessor issues, and working with Attorney Murphy on the Kleeman matter, meeting with Ryan to discuss maintenance issues, dealing with Dust Control complaints, and barking dog issues.

Final details with the EZ Dock crew to arrive for the repair and installation of the dock at the Heritage Trail have been made. They will arrive on July 23rd and are asking for a crew be present on the 24th. David Walther Contracting has been asked to provide a crew to assist. He quoted \$40 per hour, per person present.

MOTION by Clerk Rogers, second by Trustee Carr, to enter into a Contract for Services with David Walther Contracting for training on the dock installation and removal in conjunction with EZ Dock at the rate of \$40.00 per hour, per man. ROGERS, YES; CARR, YES; CLAPP, YES; DOUCETTE, YES; COTA, YES. MOTION CARRIED.

MOTION by Clerk Rogers, second by Trustee Cota, to enter into a Contract for Services with David Walther Contracting for future installation and removal of the dock system at a rate of \$40.00 per hour, per man. ROGERS, YES; COTA, YES; DOUCETTE, YES; CLAPP, YES; CARR, YES. MOTION CARRIED.

MOTION by Clerk Rogers, second by Trustee Cota, to authorize Fire Department members who participate in the installation or removal of the dock system be paid \$40.00 per hour. ROGERS, YES; COTA, YES; CARR, YES; CLAPP, YES; DOUCETTE, YES. MOTION CARRIED.

Additional information was provided by Supervisor Doucette regarding the Antique/Junk Dealer Tom Moorman in Christmas, a cable being placed across a portion of Jingle Bell Lane, and requested that a Fireworks Ordinance discussion and enforcement be placed on the agenda for future consideration.

*TRUSTEE'S REPORT - Trustee Cota noted that she has been training with Treasurer Clapp for the Treasurer position. In addition, Sarah Mannisto has been appointed as the Deputy Treasurer effective July 10, 2018.

Trustee Carr noted that he attended the Cole CUP Hearing as a Planning Commission member and also attended the Alger County Road Commission Meeting where discussion regarding Cameron Crossing on Au Train Forest Lake Road was an agenda item.

*SPECIAL PRESENTATION - None

*PUBLIC COMMENTS - Pat Sanderson, who withdrew her name for consideration for the Trustee position appointment.

*COMMITTEE REPORTS

Zoning Administrator/Planning Commission/ZBA - Clerk Rogers noted the monthly Zoning Administrators Report is on file. The Report was review and discussed. The next Regular Meeting of the Planning Commission is scheduled for August 9, 2018 at 7:00 pm. In addition the continuation of the Cory Cole Conditional Use Permit Hearing is scheduled for July 19th at 7:00 pm.

Zoning Administrator April Lark was present to provide additional information on her report. Clerk Rogers noted that April is doing a great job with lots of issues and applications.

Trustee John Carr is the new Board representative on the Planning Commission and is learning and looking forward to sitting on the Board.

Assessor - Clerk Rogers noted that the Assessor's Report has been received and is on file. The July Board of Review will meet on July 17th from 2:00-5:00 pm.

Supervisor Doucette presented correspondence from CUPPAD regarding issues relating to completing the Land Value Maps and working with Assessor Maki. A follow up letter from the State regarding our AMAR corrective action plan was received. The ECF and database was to be submitted to the State on June 27, 2018, but with an extension provided, they were submitted on July 5, 2018 by CUPPAD.

Maintenance - New maintenance worker Ryan Walther has been training and mowing. Discussion about the removal of a grate at the Au Train River on private property was discussed. Supervisor Doucette explained why she requested Ryan remove it. It will be replaced once the dock is moved. The dock was blocking where subdivision residents normally put in their canoes/kayaks. Supervisor Doucette noted that Mr. LaLonde requested that the Township contact subdivision access owners and ask them about not placing the grate back to its original position after the dock is moved. No Board action.

Cemetery - Discussion regarding lot sizes in the new cemetery and whether a burial permit is required for the placement of cremains was made.

Community Building/Promotion - The Township Hall is rented for a private party on August 4th and the Local Government Meeting on August 29th.

Fire Department – Monthly report has been received and is on file. There were 2 calls this past month. Chief King noted that he attended the Fire Chief's Meeting. The Mutual Aid Agreements countywide were reviewed and are being renewed, unchanged. The Alger County Fire Fighters Association dues are currently payable. The batteries and pads for the AED Units are needing to be replaced. They may still be under warranty. If not, the cost is \$275.00 each. There were no out of the ordinary expenses for the month. The fuel bill for the month was \$225.89.

No bids were received for the proposed concrete work at the Au Train Fire Hall. Trustee Carr will contact a few local companies to see if there is any interest.

County Commission Update - Commission Chair Jerry Doucette was present and provided information regarding activities of the County Board.

Financial Report - Clerk Rogers provided information regarding the preliminary audit report and a review of budgets was made. Additional information will be provided for the August Regular Board meeting and any budget amendment recommendations will be made at that time.

***UNFINISHED BUSINESS -**

Business License - Clerk Rogers provided preliminary information regarding a Business License Ordinance. This will be placed on the September Regular Board Meeting Agenda.

Township Policies - Clerk Rogers noted that she is preparing a list of Township Policies that need to be reviewed and approved that will become part of a Township Reference Manual. Work on these policies will be placed on the October Regular Board Meeting Agenda and scheduled for review accordingly.

***NEW BUSINESS -**

Correspondence - Clerk Rogers presented correspondence to the Board from the Army Corp of Engineers, MBTN Sponsorship Request, State Tax Commission, FEMA and details for the Michigan Townships Association Summit being held in Harris, Michigan. No Board Action.

Appointment of Trustee to the Au Train Township Board - Clerk Rogers noted that two letters of interest were received for the vacant Trustee position for consideration by the Board. Comments were requested as to why they would like to be the Township Trustee. Jake Miller and Tom Balmes each made an informal presentation.

MOTION by Trustee Carr to appoint Tom Balmes to the Position of Trustee for the remainder of the current term that will expire 11/20/2020. Note: Motion introduced by Trustee Carr. Motion not seconded; Motion failed.

MOTION by Treasurer Clapp, second by Clerk Rogers, to appoint Jake Miller to the Position of Trustee for the remainder of the current term that will expire 11/20/2020. CLAPP, YES; ROGERS, YES; DOUCETTE, YES; CARR, NO. MOTION CARRIED. (Trustee Cota abstained from voting as required under MTA guidelines).

***PUBLIC COMMENT - 8:57 pm.** Public comments were received from Connie Moore and Dan Weathers.

***ADJOURNMENT**

Being no further business, MOTION by Supervisor Doucette, second by Trustee Carr, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 9:02 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk