

Au Train Township Regular Board Meeting
June 11, 2018
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Approximately 6 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Rogers, second by Trustee Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Clerk Rogers, second by Supervisor Doucette, to approve the minutes of the May 14, 2018 Regular Board Meeting, as presented. MOTION CARRIED.

MOTION by Clerk Rogers, second by Trustee Carr, to approve the minutes of the June 6, 2018 Special Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Trustee Cota, second by Clerk Rogers, to accept this month's bill list as presented and authorize that they be paid as funds are available. COTA, YES; ROGERS, YES; CLAPP, YES; CARR, YES; DOUCETTE, YES. MOTION CARRIED. (General Fund Checks Numbered #15836 through #15862- Fire Fund Checks Numbered #8065 through #8078- Garbage Fund Check Numbered #2034).

*BOARD MEMBER REPORTS:

•TREASURER'S REPORT - For the Month of May 31, 2018, as presented by Ann Clapp, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	134,782.69
Deposits		7,233.08
Interest		1.67
Disbursements		18,668.09
Ending Balance	\$	123,349.85

FIRE FUND CHECKING

Beginning Balance	\$	276,804.79
Deposits		18,912.65
Interest		3.69
Disbursements		11,175.45
Ending Balance	\$	284,545.68

Certificate of Deposit	\$	50,525.92
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GARBAGE FUND CHECKING			
Beginning Balance	\$		113,639.78
Deposits			18,745.47
Interest			1.64
Disbursements			10,893.60
Ending Balance	\$		121,493.23
ROAD FUND CHECKING			
Beginning Balance	\$		186,386.21
Deposits			12,496.85
Interest			2.54
Disbursements			
Ending Balance	\$		198,885.60

*A Complete copy of the May 31, 2018 Financial Report is on file with Clerk Rogers.

Treasurer Clapp noted that the ending balances for each account includes the 100% Winter tax payoff from the County and NFR receipts. Clerk Rogers noted that checks from the Metro Act (\$2,602.95) and SS Marie Tribe of Chippewa Indians (\$1,500.00) have been received. Treasurer Clapp will deposit these into the General Fund Account.

*CLERK'S REPORT - Clerk Rogers updated the Board on the recent activities, which included working with Anderson, Tackman and Company on finalizing the audit, working and preparing for the August Primary Election and the purchase and set up of the iPad. In addition, Clerk Rogers noted that the sign for Uncle Ducky's Au Train Beach Campground was removed from the right-a-way on Highway M28 and placed on the other side.

The Election Commission will meet at 5:30 pm on July 9th, just prior to the Regular Board Meeting.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent activities, which included continuation of dealing with Assessor issues, and working with Attorney Murphy on the Kleeman matter. Supervisor Doucette noted that the USFS will be paying for two months of the porta jon cost that is placed at the parking spot for canoe/kayakers. The Kleeman Hearing date has been rescheduled to July 10th at 10:15 am. The Spring Clean-up was held on June 2nd. 55 Residents participated for a total cost of \$1,489.00. Supervisor Doucette noted that she also responded to a complaint regarding the Superior Times Resort firepit smoke disturbing neighbors.

The Dust Control application was completed on June 1st and June 5th. A 10' application was applied on most roads, with 12' being applied on Reindeer Run. Trustee Carr noted that the south side of Christmas was missed, including Mrs. Claus Lane, Mistletoe, Jingle Bell and an area at 16 Mile Lake on Wildwood Road. Supervisor Doucette will investigate the areas. Complaints were also received regarding Da Yack Shack, and a Noise Complaint in Christmas and Au Train for barking dogs.

*TRUSTEE'S REPORT - No report from Trustee Cota. Trustee Carr noted that he missed the Fire Department meeting but did complete firehall inspections.

*SPECIAL PRESENTATION - None

*PUBLIC COMMENTS - Nancy Bailey

*COMMITTEE REPORTS

Zoning Administrator/Planning Commission/ZBA - Clerk Rogers noted the monthly Zoning Administrators Report is on file. The Planning Commission met on May 10, 2018 for their Regular Board Meeting. A Conditional Use Permit Hearing for Cory Cole is scheduled for June 14, 2018 at 7:00 pm.

Zoning Administrator April Lark was present to provide additional information on her report.

Assessor - Clerk Rogers noted that the Assessor's Report has been received and is on file. The July Board of Review has been scheduled for July 17th from 2:00-5:00 pm.

Assessor Maki noted that he attended the May 7 and May 8, 2018 training required by the State Tax Commission. In addition, Assessor Maki provided information regarding field technician Tim Luoma and his plan to complete 400 parcels.

Cemetery - Clerk Rogers noted that she will complete the design and request Signs Unlimited to work on it for the Township. Rusty Atherton will confirm the size. In the fall the Cemetery Committee should meet to work on a cemetery policy regarding burials in the old section to present to the Board for review and approval.

Community Building/Promotion - Clerk Rogers noted that Connie Moore is working on a going away party for Ann Clapp and family. It will be a pot luck event on Saturday, July 7th from 12:00-4:00. Dan Weathers noted that he is working on the placement and set up of the security cameras at the Township Hall.

Fire Department – Monthly report has been received and is on file. There were 3 calls this past month. The DOT's are complete. There will be an ongoing repair with the Au Train Pumper. The SxS will be on the island by the 15th of June. On July 7th there will be a training exercise for a controlled burn. The next meeting of the Department will be held on July 11th at 7:00 pm at the 16 Mile Lake Fire Hall.

Three (3) bids were received for the purchase of the Fire Department pickup truck. In addition, a bid for the plow only was also received.

Public Service Garage - \$36,260.85 with plow; Frei Chevrolet - \$36,631.00 with plow; Fox Negaunee - \$36,137.74 with plow; Christmas Auto - \$6,597.85 plow only. Fire Chief Perry King and Officer Dan Weathers will review the bids during the meeting and come back to the Board with a recommendation.

***UNFINISHED BUSINESS -**

Township Audit - Clerk Rogers noted that a draft of the audit completed by Anderson, Tackman and Company has been received and reviewed. In addition, a letter of recommendations and/or violations was forwarded to Board members for review prior to the Board Meeting. A few concerns still remain, but much progress has been made. In addition the Letter of Governance was reviewed prior to the Board meeting by members and will be signed without any concerns.

Dock Installation/Insurance Claim - Supervisor Doucette noted that she has received a partial settlement statement for review and acceptance from the insurance company for the dock in the amount of \$13,318.18.

***NEW BUSINESS -**

Appointment Successor Treasurer - MOTION by Trustee Carr, second by Supervisor Doucette, to appoint Kristy Cota, effective July 10, 2018, as Au Train Township Treasurer, for the remainder of the current term, which runs until November 20, 2020. CARR, YES; DOUCETTE, YES; ROGERS, YES; CLAPP, YES. MOTION CARRIED.

Appointment of Township Board Member to Planning Commission - After review and discussion, MOTION by Clerk Rogers, second by Trustee Cota, to appoint Trustee John Carr to the Planning Commission effective immediately. ROGERS, YES; COTA, YES; CLAPP, YES; CARR, YES; DOUCETTE, YES. MOTION CARRIED.

Vacant Trustee Position - Due to the appointment of Trustee Kristy Cota as Treasurer, discussion regarding the upcoming Trustee vacancy was made. An appointment will be made at the July Regular Board Meeting, without advertisement. Two letters of interest have already been received.

Business License - Clerk Rogers presented information and a sample Ordinance regarding the requirement of a business license by all businesses within the Township. The Board will continue to research, and discuss the possibility of implementing the Ordinance and fee. It would allow the Township to create a database of businesses within the Township and provide critical contact information.

Nosie Ordinance - Supervisor Doucette requested that the Board review the time line related to violations of the Noise Ordinance. It would be helpful to streamline the process.

Recycling in the Township - Information was provided regarding recycling options within the Township. North Country Disposal is offering the service Countywide, for \$7.00 per month, billed quarterly. If the Township would consider implementation and cover the costs, it would run approximately \$40,000 per year.

Clerk Rogers will provide copies of the current collection contract with Great American Disposal and review recycling options at the September Regular Board Meeting.

Fire Department Truck Purchase continued -

After review of the bids submitted for consideration, Fire Chief Perry King and Officer Dan Weathers recommended that the Board accept the bid proposal from Frei Chevrolet in the amount of \$36,631.00. MOTION by Trustee Carr, second by Treasurer Clapp, to accept the bid from Frei Chevrolet for the Fire Department's purchase of a 2019 Chevrolet Silverado 2500HD Crew Cab 4x4 pickup, including a Boss V Plow, as presented. CARR, YES; CLAPP, YES; ROGERS, YES; DOUCETTE, YES; COTA, YES. MOTION CARRIED.

*PUBLIC COMMENT - 8:52 pm. Public comments were received from Lisa Cromell, Munising Public Library Director to present information on their August Election Library Millage.

*ADJOURNMENT

Being no further business, MOTION by Clerk Rogers, second by Trustee Carr, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:58 pm.

Submitted by: Mary F. Rogers, Au Train Township Clerk