

Au Train Township Special Board Meeting
January 29, 2018
6:00 o'clock p.m.

Pursuant to notification, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette with the following members present: Mary Rogers, Clerk; Ann Clapp, Treasurer; Kristy Cota, Trustee and John Carr, Trustee.

*VISITORS PRESENT – Donna Shields and Candidates April Lark and Michele Culp-McDonald.

The Purpose of the Special Board Meeting was to interview candidates for the Au Train Township Zoning Administrator position, and if applicable, make a decision about hiring for the position.

April Lark - 6:00 pm

Supervisor Doucette presented a questionnaire sheet to each Board member and outlined the position to candidate April Lark. Each Board member took a turn asking a question, and follow up as needed.

Michele Culp-McDonald - 6:30 pm

Supervisor Doucette presented a questionnaire sheet to each Board member and outlined the position to candidate Michele Culp-McDonald. Each Board member took a turn asking a question, and follow up as needed.

After the interview process was complete, Board members reviewed and discussed both candidates, and the salary that was going to be offered. It was unanimously agreed that both candidates interviewed well, had similar credentials and degrees and both showed an interest in serving the residents of Au Train Township in the capacity as Zoning Administrator, but after continued discussion,

MOTION by Trustee Carr, second by Trustee Cota, to offer the position of Zoning Administrator to April Lark, starting April 1st, for training with Clerk Rogers for one month, assuming full responsibilities effective May 1st, with a salary at \$750.00 per month. A review and performance evaluation will be conducted in 6 months. CARR, YES; COTA, YES; CLAPP, YES; ROGERS, YES; DOUCETTE, YES. MOTION CARRIED.

*PUBLIC COMMENTS - None

*ADJOURNMENT

Being no further business, MOTION by Clerk Rogers, second by Trustee Carr to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 7:32 pm.

Submitted by:
Mary F Rogers, Clerk