

Au Train Township Regular Board Meeting
October 8, 2018
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Walther Johnson, Clerk; Kristy Cota, Treasurer; John Carr, Trustee and Jake Miller, Trustee.

*VISITORS PRESENT – Approximately 8 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Rogers.

*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Johnson, second by Treasurer Cota, to approve the Agenda as amended. MOTION CARRIED.

*MINUTES

MOTION by Clerk Johnson, second by Treasurer Cota, to approve the minutes of the September 10, 2018 Regular Board Meeting, as presented. MOTION CARRIED.

MOTION by Trustee Carr, second by Clerk Johnson, to approve the minutes of the September 24, 2018 Special Board Meeting, as presented. MOTION CARRIED.

*BILLS AND CLAIMS

MOTION by Treasurer Cota, second by Clerk Johnson, to accept this month's bill list as presented and authorize that they be paid as funds are available. COTA, YES; JOHNSON, YES; MILLER, YES; CARR, YES; DOUCETTE, YES. MOTION CARRIED. (General Fund Checks Numbered #15946 through #15966- Fire Fund Checks Numbered #8120 through #8133- Garbage Fund Check Numbered #2039).

*BOARD MEMBER REPORTS -

•TREASURER'S REPORT - For the Month of September 30, 2018, as presented by Kristy Cota, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	116,689.83
Deposits		5,582.18
Interest		1.33
Disbursements		16,963.33
Ending Balance	\$	105,310.01

FIRE FUND CHECKING

Beginning Balance	\$	273,011.21
Deposits		
Interest		3.22
Disbursements		50,435.95
Ending Balance	\$	222,578.48

Certificate of Deposit	\$	50,601.50
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GARBAGE FUND CHECKING			
Beginning Balance	\$		91,138.95
Deposits			
Interest			1.04
Disbursements			10,893.60
Ending Balance	\$		80,246.39
ROAD FUND CHECKING			
Beginning Balance	\$		200,043.35
Deposits			
Interest			2.47
Disbursements			
Ending Balance	\$		200,045.82

*A Complete copy of the September 30, 2018 Report is on file with Clerk Johnson.

Treasurer Cota noted that the Summer Tax Collection is complete and that the interest on the Fire Department CD's rolled in.

*CLERK'S REPORT - Clerk Johnson updated the Board on recent activities. Most activity focused on the registration of voters and processing of Absentee Voter applications.

The response has been uploaded to the State regarding the Corrective Action Plan relating to the audit.

The Election Commission meeting date and scheduling of the Public Accuracy Test will be determined and published on the website calendar.

*TRUSTEE'S REPORT - Trustee Carr noted that he attended the recent Fire Department meeting, checked on the completion of the floor replacement at the Au Train Fire Hall and assisted with the Fall clean-up.

*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent meetings attended and contacts she had with residents over the past month. Supervisor Doucette noted that she attended the Alger County Road Commission meeting on September 17, 2018 and will follow up with Bob Lindbeck. She continued to work with Joe Cilc on the Liberty Street and Curtis Drive blight complaints, and has begun investigation on the Blight complaint for the Antique Shop in Christmas. She also followed up with Attorney Murphy regarding the civil infraction against Kleeman. In addition, a Record of Appeal was filed in the Kleeman matter under the Right to Forest Act, and if it continues, a Hearing was scheduled for November 19, 2018 at 1:00 to hear oral arguments.

Information was provided regarding UPPCO placing smart meters, the ORV trail system, which may be extended and noted that the next Regional Government Meeting will be held at the Alger County Road Commission Offices on November 7, 2018 at 5:00 pm.

Supervisor Doucette also presented and read a letter from Donna Sheilds, originally sent to the Alger County Board, regarding vacation rentals in the County.

*SPECIAL PRESENTATION - Andrew Brown of Cross General Contracting, presented information to the Board on the True North Treks Project that is being developed on Koski Road.

True North Treks is a national 501(c)3 nonprofit organization whose mission is to empower young adults with cancer and their care givers to reclaim the lives and futures that cancer took from them. We help the people we serve get connected to powerful and unique skills, tools, experiences, and resources that can enable them to live healthier, happier and more meaningful lives as fully functioning human beings who actively create and contribute to the world.

*PUBLIC COMMENTS - 6:55. Public Comments were received from John Delaney, Steve Meynard, and Donna Shields.

*COMMITTEE REPORTS

Zoning Administrator/Planning Commission/ZBA - Clerk Rogers noted that the Zoning Administrators Report has been received and is on file. Zoning Administrator was unable to attend the meeting. A Variance Hearing will be held by the Zoning Board of Appeals on Thursday, October 18, 2018 at 7:00 pm. The notice has been published and is posted on the Township website calendar. The next meeting of the Planning Commission is scheduled for November 8, 2018 at 7:00 pm.

Assessor - Assessor Cameron Fuess was present and discussed the terms of his one year contract, discussed the upcoming AMAR and the response received from Kelli Sobel of the Michigan Department of Treasury regarding the Township's change of Assessor. Information was also provided regarding upcoming Resolutions and Documents needed regarding Assessing (these will be reviewed at the December Board Meeting). In addition, Nicole Merlowe was introduced to the Board as the Assistant to the Assessor.

Maintenance Department - Ryan Walther was present to discuss recent activities from his department. The Kayak launch was removed and placed on the east side of the river, the closing of the Heritage Trail Center will be completed and Tri County Septic will be coming out to empty the restrooms.

The closing and general maintenance has been completed for the cemetery.

Community Building/Promotion - Treasurer Cota noted that there are no upcoming rentals or events planned.

Fire Department – Monthly report has been received and on file. Fire Chief Perry King was present to discuss his report.

There were 3 calls this past month, including a structure fire at the Brownstone Inn. The new floor at the Au Train Fire Hall is complete, including sealing application. The Township pickup truck will be done this week. The ladder testing is complete. The AED's were placed on the truck and one will be returned to the hall.

A quote from Superior Electric for a generator maintenance contract was reviewed and will be revisited in November.

Chief King also noted we are coming up on the 10 year mark for much of the fire fighter gear. He is going to begin the process of review, documentation and set up a replacement schedule.

The MDOT certification are scheduled for this month with Sanderson and Son.

Financial Report - Budget Review and Amendments - Clerk Johnson presented financial reports for the Month of September.

In addition, several Budget Amendments were presented for consideration

Au Train Township
Budget Resolution
Amendment No. 2
October 8, 2018
Re: FY Budget 2018-2019

WHEREAS, it is the responsibility of the Au Train Township Board to establish a General Appropriations Act for the purpose of budgeting the Township finances in a manner which does not allow expenditure, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Au Train Township Board recognizes that some activities may require amendments to this Act, and such amendment shall be made by resolution of the Au Train Township Board; and

WHEREAS, the Au Train Township Appropriations Act for FY 2018-2019 does not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Au Train Township Board; and

WHEREAS, the Au Train Township Board has duly reviewed the budgets for the General Appropriations Act, which includes all funds of Au Train Township, at public meetings of the Au Train Township Board,

THEREFORE BE IT RESOLVED, that the Au Train Township Board hereby amends the Appropriations Act for FY 2018-2019 in accordance with budgetary information presented to the Board and the limitations defined within this Resolution.

The foregoing Resolution offered by Board Member: Treasurer Cota

Second offered by Board Member: Clerk Johnson

Upon roll call vote the following voted:

"Aye": COTA, JOHNSON, DOUCETTE, CARR, MILLER

"Nay": NONE

The Supervisor declared the resolution adopted.

Mary Walther Johnson
Mary Walther Johnson, Au Train Township Clerk

Authorization is requested to increase Revenues and Expenditures in the General Fund, Fire Fund, Garbage Fund and Road Fund. As it relates to the General Fund: The Revenues are increased due to actual receipt of Commercial Forest Reserve distribution, Metro Act funding, and Insurance claim for the Heritage Trail Kayak Launch and dock system. Expenses are increased due to the repair of the Heritage Trail Kayak Launch and dock system, increases expenses related to the BSA Tax Collection contract, underestimating Board of Review hours, and the hiring of a new Assessor. As it relates to the Fire Fund: The Revenues are increased due to actual receipt of Commercial Forest Reserve distribution and checking account interest. Expenses are increased due to the cost of Membership Dues. As it relates to the Garbage Fund: The Revenues are increased due to actual receipt of Commercial Forest Reserve distribution. As it relates to the Road Fund: The Revenues are increased due to actual receipt of Commercial Forest Reserve distribution and receipt of National Forest Reserve distribution. The offset for the General Fund will decrease the Ending Fund Equity. The offset for the Fire Fund, Garbage Fund and Road Fund will increase the Ending Fund Equity.

	Current Budget	Amended Budget	Change
General Fund			
Revenues			
Commercial Forest Reserve	650.00	719.00	69.00
Metro Act	0	2802.00	2802.00
Other Receipts	1000.00	18000.00	17000.00
Expenditures			
Recreation	6000.00	22000.00	16000.00
Dept: Assessor	23150.00	31000.00	7850.00
Dept: Board of Review	2100.00	2500.00	400.00
Dept: Treasurer	28070.00	33000.00	4930.00
Ending Fund Equity	99781.00	90472.00	9309.00
Fire Fund			
Revenues			
Commercial Forest Reserve	2500.00	3056.00	556.00
Interest Checking	20.00	50.00	30.00
Expenditures			
Memberships/Dues	500.00	1000.00	500.00
Ending Fund Equity	217959.00	218045.00	86.00
Garbage Fund			
Revenues			
Commercial Forest Reserve	900.00	3056.00	2156.00
Ending Fund Equity	191860.00	194016.00	2156.00
Road Fund			
Revenues			
Commercial Forest Reserve	1500.00	2067.00	567.00
National Forest Reserve	7500.00	18354.00	10854.00
Ending Fund Equity	199933.00	211354.00	11421.00

***UNFINISHED BUSINESS**

Fall Cleanup - Supervisor Doucette noted that 31 residents participated in the fall cleanup. The total cost to the Township is \$748.00.

Business License Ordinance - Clerk Johnson noted that review and continued discussion for the possible Business License Ordinance will be placed on the December agenda.

Au Train River Public Access, Parking and Rehabilitation Project - Clerk Rogers noted that the Decision Notice and Finding from the US Forest Service has been received. A selection has been made by the Munising District Ranger, Charles R Marsh. The project may be implemented immediately with funding of the project being the only concern at this point.

***NEW BUSINESS**

Correspondence on file - Clerk Johnson noted that the CUPPAD Rural Task Force will be holding a meeting on October 18, 2018 at 10:00 am at the Alger County Road Commission office.

Assessor Contract - Clerk Rogers presented the Assessor Contract that she prepared and had reviewed by Attorney Murphy and Supervisor Doucette. MOTION by Treasurer Cota, second by Clerk Johnson, to approve the Assessor Contract, as presented for one year, with Greenstone Mapping, LLC - Cameron Fuess Owner. COTA, YES; JOHNSON, YES; CARR, YES; MILLER, YES; DOUCETTE, YES. MOTION CARRIED.

*PUBLIC COMMENT - 8:30 pm. Comments were received from Perry King regarding upcoming EMT class through the Alger County Sheriff Department.

***ADJOURNMENT**

Being no further business, MOTION by Supervisor Doucette, second by Clerk Johnson, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:36 pm.

Submitted by: Mary Walther Johnson, Au Train Township Clerk