

Au Train Township Regular Board Meeting  
January 14, 2019  
6:00 o'clock p.m.

Pursuant to adjournment, the Au Train Township Board convened in the Community Building, Au Train, Michigan, on the above date at 6:00 p.m.

The Meeting was called to order by Supervisor Michelle Doucette, with the following members present: Mary Walther Johnson, Clerk; Kristy Cota, Treasurer; John Carr, Trustee and Jake Miller, Trustee.

\*VISITORS PRESENT – Approximately 4 persons attended the Board Meeting. A complete sign up sheet is on file with Clerk Johnson.

\*APPROVAL OF AGENDA

Additions and Changes to the Agenda were made as necessary. MOTION by Clerk Johnson, second by Trustee Carr, to approve the Agenda as amended. MOTION CARRIED.

\*MINUTES

MOTION by Clerk Johnson, second by Treasurer Cota, to approve the minutes of the December 10, 2018 Regular Board Meeting, as presented. MOTION CARRIED.

MOTION by Trustee Carr, second by Clerk Johnson, to approve the minutes of the December 17, 2018 Special Board Meeting, as presented. MOTION CARRIED.

\*BILLS AND CLAIMS

MOTION by Clerk Johnson, second by Treasurer Cota, to accept this month's bill list as presented and authorize that they be paid as funds are available. JOHNSON, YES; COTA, YES; CARR, YES; DOUCETTE, YES; MILLER, YES. MOTION CARRIED. (General Fund Checks Numbered #16038 through #16060- Fire Fund Checks Numbered #8193 through #8203- Garbage Fund Check Numbered #2044).

\*BOARD MEMBER REPORTS -

•TREASURER'S REPORT - For the Month of December 31, 2018, as presented by Kristy Cota, Treasurer

GENERAL FUND CHECKING

Beginning Balance	\$	87021.71
Deposits		31120.78
Interest		1.11
Disbursements		16329.71
Checks Not Cleared		589.08
Ending Balance	\$	101224.81

FIRE FUND CHECKING

Beginning Balance	\$	174774.13
Deposits		24451.09
Interest		2.32
Disbursements		10717.75
Checks Not Cleared		2783.76
Ending Balance	\$	185726.03

Certificate of Deposit	\$	50677.20
------------------------	----	----------

GARBAGE FUND CHECKING			
Beginning Balance	\$		57663.90
Deposits			20559.05
Interest			.82
Disbursements			10893.60
Ending Balance	\$		67330.17
ROAD FUND CHECKING			
Beginning Balance	\$		109050.80
Deposits			13705.92
Interest			1.49
Disbursements			
Checks Not Cleared			
Ending Balance	\$		122758.21

\*A Complete copy of the December 31, 2018 Report is on file with Clerk Johnson.

Treasurer Cota noted that the first dispersal from the Winter Tax Collection has been made. In addition, the Special Tax Account has been integrated into Quickbooks and checks are now computerized.

\*CLERK'S REPORT - Clerk Johnson updated the Board on recent activities. W2's and 1099's will be completed and mailed out by the 31<sup>st</sup>. The members of Board of Review were signed up for the MTA Training in February, and books were ordered for the Planning Commission. In addition, Clerk Rogers noted she is looking into the cost of adding Payroll Services through Quickbooks. This option would allow direct deposit of payroll and simplify tax reporting and filing.

\*TRUSTEE'S REPORT - Trustee Miller noted that he attended the Kleeman Hearing and is attending the Fire Fighter Training. Trustee Carr noted that he attended the Kleeman Hearing, Board of Review, Fire Department Meeting and is working on upgrading the surveillance system.

\*SUPERVISOR'S REPORT - Supervisor Doucette updated the Board on recent meetings attended and contacts she had with residents over the past month. Supervisor Doucette provided additional information on the correspondence from Joe Cilc on Building Code Violation letters, and correspondence she expects from his office regarding short term rentals and guidelines from the State Construction Code. In addition, she is inspecting Blight complaints, Flood Zone inquiries and noted that she attended the Kleeman Hearing and December Board of Review.

\*SPECIAL PRESENTATION - None

\*PUBLIC COMMENTS - 6:47. No Public Comments were received.

**\*COMMITTEE REPORTS**

Financial Reports - Clerk Johnson presented financial reports for the month of November, for all funds. The following Budget Amendment was recommended:

Au Train Township  
 Budget Resolution  
 Amendment No. 23  
 January 14, 2019  
 Re: FY Budget 2018-2019

WHEREAS, it is the responsibility of the Au Train Township Board to establish a General Appropriations Act for the purpose of budgeting the Township finances in a manner which does not allow expenditure, to exceed revenues, including any available unappropriated surpluses, and,

WHEREAS, the Au Train Township Board recognizes that some activities may require amendments to this Act, and such amendment shall be made by resolution of the Au Train Township Board; and

WHEREAS, the Au Train Township Appropriations Act for FY 2018-2019 does not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Au Train Township Board; and

WHEREAS, the Au Train Township Board has duly reviewed the budgets for the General Appropriations Act, which includes all funds of Au Train Township, at public meetings of the Au Train Township Board,

THEREFORE BE IT RESOLVED, that the Au Train Township Board hereby amends the Appropriations Act for FY 2018-2019 in accordance with budgetary information presented to the Board and the limitations defined within this Resolution.

The foregoing Resolution offered by Board Member: Treasurer Cota

Second offered by Board Member: Clerk Johnson

Upon roll call vote the following voted:

"Aye": COTA, JOHNSON, MILLER, DOUCETTE, CARR

"Nay": NONE

The Supervisor declared the resolution adopted.

Mary Walther Johnson  
Mary Walther Johnson, Au Train Township Clerk

	Current Budget	Amended Budget	Change
GENERAL FUND			
Revenues			
Other Revenues	18000.00	25000.00	7000.00
Expenditures			
Recreation	22000.00	23000.00	1000.00
Ending Fund Equity	90472.00	96472.00	6000.00

Authorization is requested to increase Revenues and Expenditures in the General Fund. As it relates to the General Fund: The Revenues are increased due to actual receipt of funds from 1/2 of the proceeds from the sale of the 2007 Dodge Ram pickup truck. The Expenses are increased due to the repairs of the Heritage Trail Kayak Launch and Dock System.

Zoning Administrator/Planning Commission/ZBA - Clerk Johnson updated the Board on recent Zoning Administrators activities and applications received. Jason McCarthy took over the position effective January 2, 2019. Mr. McCarthy attended the meeting and was able to address the Board. The next month will be a transition month, but all is expected to go smoothly. The next meeting of the Planning Commission is scheduled for February 14, 2019. The Zoning Board of Appeals will hold an Organizational Meeting on Thursday, January 17<sup>th</sup>.

Assessor - Assessor Cameron Fuess December report was received and is on file. He noted that the December Board of Review was held and filed all the necessary paperwork associated with that DBOR with Alger County Equalization and the Treasurers Office. He has begun working on 2019 land values for the township and next up will be determining Economic Condition Factor's. Also, personal property forms were sent out for all applicable businesses in early January.

He also noted that January will also be a busy one with finishing up the ECF's and land values, and finalizing the rolls before the change of assessment notices are sent out in February.

Maintenance Department/Community Building - Ryan Walther was present to discuss recent activities from his department. Treasurer Cota noted that rent payment from AA for 2018 was received. Ryan noted that plowing is going well, that he checked on the dock and all is well, and also plans to contact Flynn Flooring for an estimate on the carpet replacement.

Trustee Carr noted that he contacted Midwest Security about rekeying the Community Building doors. In addition, information was provided regarding the security camera and storage options. MOTION by Clerk Johnson, second by Trustee Carr, to spend up to \$750.00 to update the security camera system. JOHNSON, YES; CARR, YES; COTA, YES; DOUCETTE, YES; MILLER, YES. MOTION CARRIED.

Fire Department – Monthly report has been received and on file.

There were 4 call this past month. The Operating Plan from the USFS will be signed after the government shutdown has ended. Chief King noted that 4 members are attending the Fire Fighter Training and that the cost for books was \$493.33. They are still looking at trailer options for the side by side. The previously one that was considered will not handle safety requirements or speeds.

Chief King was reminded that the Budget Workshop for all funds is February 25<sup>th</sup> starting at 5:00 pm.

County Commission Update - Commission Chair Jerry Doucette updated the Board on recent activities of the County Board. He also noted that County Prosecuting Attorney Karen Bahrman is retiring.

**\*UNFINISHED BUSINESS**

Kleeman Update - Supervisor Doucette noted that the Kleeman Order has been signed by Judge Luoma.

Zoning Administrator Job Description - After review and discussion, MOTION by Clerk Johnson, second by Treasurer Cota, to approve the Zoning Administrator Job Description as presented. MOTION CARRIED.

The Zoning Enforcement Procedures need to be reviewed and approved by the Board at a future Board meeting.

Business License Ordinance - Clerk Johnson provided a Business License Ordinance Sample for review. This will be placed on the February Agenda for additional discussion.

Correspondence County Building Department - Correspondence was presented from Joe Cilc regarding Vacation Rentals in the County.

Marijuana Opt in/Opt Out - Clerk Johnson presented information on the Townships ability to opt in/opt out allowing marijuana dispensaries within the Township. She also reminded Board Members that the proposal, as a whole, did pass in the Township. And while it was only by 2 votes, it was the majority. Supervisor Doucette noted that she obtained additional information from Representative Cambenzy. No Board Action. Will place on February Agenda.

Noise Ordinance Enforcement Procedures - Clerk Johnson presented copies of the Noise Ordinance, as amended, so the Board could review the enforcement procedures. Trustee Carr requested clarification. Discussion continued regarding the procedure, formal complaints, involvement of the Alger County Sheriff Department and process. The question of if enforcement is an issue, then why have an Ordinance at all was made. Discussion will continue at a future Board Meeting.

**\*NEW BUSINESS**

Hiawatha Communications, Inc dba Jamadots Franchise Agreement - Clerk Johnson presented the Franchise Agreement from Hiawatha Telephone Company for review and approval.

MOTION by Supervisor Doucette, second by Trustee Carr, to approve the Hiawatha Communications, Inc. dba Jamadots, Uniform Video Service Local Franchise Agreement as presented. DOUCETTE, YES; CARR, YES; JOHNSON, YES; MILLER, YES; COTA, YES. MOTION CARRIED.

Au Train River Dam Committee - Supervisor Doucette presented information to the Board and requested information on the Au Train River Dam Committee. It was determined that the Committee was not appointed by the Township Board. Supervisor Doucette will contact FERC and request that all correspondence relating to such be sent to the Township rather than past member Harold Boaz.

\*PUBLIC COMMENT - 8:20. Comments were received from Pat Sanderson, Matt Lang and Jerry Doucette.

**\*ADJOURNMENT**

Being no further business, MOTION by Clerk Johnson, second by Trustee Cota, to adjourn the meeting. MOTION CARRIED. MEETING ADJOURNED at 8:30 pm.

Submitted by: Mary Walther Johnson, Au Train Township Clerk